



Friday 5 November 2021
hlc/pmt/orchestra22

Dear Parents

GCSE & A-Level Music Trip to see The London Philharmonic Orchestra – 14 January 2022

We are organising an exciting trip to see The London Philharmonic Orchestra at the Royal Festival Hall London on Friday 14 January 2022. The purpose of this trip is musical enrichment and to encourage. This trip will support our GCSE & A-Level Music students by giving them the chance to watch a live orchestra and see the styles of music be performed, that the students will be studying as part of their course. Mrs Crang and Miss Staten will be accompanying the students.

Travel to London will be by coach. The trip leaves from St John's at 15:45hrs on Friday 14 January 2022 and will be returning to St John's at approximately 00:30hrs. Students should wear smart clothing suited to the weather conditions on the day. You will need to provide your son/daughter with a packed dinner which will be eaten on the coach.

The cost for this trip is £31.00 and places are limited to 40. If the trip is oversubscribed places will be allocated by random selection. To book your son's/daughter's place on the trip, please make a payment of £31.00 by Friday 19 November 2021. Trip payments will be returned to you should there be insufficient interest in the trip or if you son/daughter is not allocated a place. *In case of financial hardship, support is available from the St John's Opportunity Fund for Yr.10 – 11 students and a letter to the Principal will be dealt with confidentially and sympathetically. OR for Yr. 12 & 13 students, Bursary Fund grants should be used towards the cost of this trip. To qualify for Bursary funding, attendance needs to be 95% or above and awards are dependent upon household income levels. If your son/daughter has not already applied, an application form can be obtained from the school. Proof of household income will need to be supplied to support the application.*

Payment should be made online through ParentPay; you will not need to return the paper permission slip if you pay online. Payment can still be made by cheque with the completed permission slip at the end of this letter. For security purposes we request that you do not make payments in cash, the Academy cannot be held responsible for the non-receipt of cash payments from students. *If you have mislaid your log in details, please contact Mrs Shirley Woodburn on 01672 519567 or by emailing swoodburn@stjohns.excalibur.org.uk*

Please note that once places have been confirmed, payments will be non-returnable unless the trip is cancelled by the school. Should the student be withdrawn by parental request, unless for a substantiated medical reason, this will be taken as disinclination to travel and therefore parents will be liable for all costs incurred. All such withdrawals should be discussed, in the first instance, with Mrs Pauline Marshall-Thomas via trips@stjohns.excalibur.org.uk or DD 01672 518896



I can confirm that students that are required to withdraw from trips due to Covid-19 self-isolation will be covered by the school's insurance and therefore receive a full refund for all monies paid. (proof of the need to self-isolate maybe requested as part of the insurance process)

The organisation of all trips includes a comprehensive risk assessment. The Principal and Trip Organiser may choose to exclude from the trip any students whose behaviour or schoolwork is not satisfactory. Any student withdrawn by St John's for these reasons will be at the expense of the parents. It is not possible to guarantee any refund of monies already committed by St John's and indeed expenses not already covered may be claimed from you.

Payment and permission need to be received by **Friday 19 November 2021 at the latest.**

This promises to be an excellent opportunity for our Music students.

Yours sincerely,

Mrs H Crang
Head of Music

*Please return slip and **cheque** payment to the Financial Mailbox located in the Atrium by the exit to the tennis/netball courts. These should be in an envelope marked for the attention of Mrs Pauline Marshall-Thomas and the student's name, tutor group, trip/event name, trip date and trip organiser must also be detailed on it. Cheques should be made payable to 'St John's Marlborough'.*

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Organiser – Mrs Crang

Student: Tutor Group:

1. I give permission for my son/daughter to be included in the above-proposed trip.
2. I enclose payment of £31.00.
3. I understand that there may be no refund due, should my child be withdrawn from the trip by St John's.
4. I accept that I will be liable for all costs incurred by St John's should I withdraw my child from the trip, should it not be possible to replace them with another student. I will also be responsible for any costs incurred in the transfer of places to a replacement should this occur.
5. Please detail any recent medical information that the school may not be aware of.

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Signed: Date:
(Parent)

IT WILL NOT BE NECESSARY TO RETURN THE PERMISSION SLIP IF PAYING ONLINE