

## ParentPay helping St John's

Using ParentPay means you will never have to search for that hardly used cheque book, or for cash to send to St John's.

ParentPay helps St John's reduce the administrative time spent on banking procedures, opening envelopes and logging payments. ParentPay gives accurate records of all payments made for each student and for every item available.

Payments do not 'bounce' and the amount of cash held in St John's is reduced.

## How do I get started?

You will receive your personal activation letter containing a username and password for each child to enable you to access your ParentPay accounts. Once you have activated your account you will be able to make online payments immediately. If you have not received an activation letter before your child starts at St John's please contact Mrs Woodburn, contact details given below.

## Future changes to ParentPay

ParentPay is planning to introduce the facility to load funds to your Parent Account by standing order, or by fast payment via internet banking. There is also the plan to enable the setting up of an automatic regular payment from your Parent Account to the lunch money item so that you will not need to remember to top up lunch money for your child/children.

**More information** is available on the ParentPay website; [www.parentpay.com](http://www.parentpay.com) or contact Mrs Woodburn - (01672) 519567, email: [swoodburn@stjohns.excalibur.org.uk](mailto:swoodburn@stjohns.excalibur.org.uk).



Cashless  
catering and  
ParentPay at  
St John's

[www.parentpay.com](http://www.parentpay.com)

## Cashless Catering and ParentPay

St John's has been using ParentPay as its preferred method for the payment of trips and other items for over nine years.

With the introduction of cashless catering ParentPay is now also used to load monies to students' lunch accounts, allowing them to purchase meals, drinks and snacks from the canteen at break and lunch times, without the need for carrying cash.

With parental consent students are biometrically registered so that they can use their thumbs, or fingers to make the payment from their ParentPay account to the Canteen. If parental consent is not given for biometric registration the student is issued with a PIN instead.

ParentPay allows you to see what your child has purchased for lunch and at break times.

If you do not have a bank account, or access to the internet you can request a PayPoint card. A PayPoint card will allow you to allow you to make cash payments

for lunch money at any outlet displaying the PayPoint logo.

## ParentPay

ParentPay offers a secure and encrypted payment site accessible from any computer, tablet, or mobile device with internet access. You can check the payment history to see all payments whether made online via ParentPay, or by cash and cheque to St John's.

If you have more than one child at St John's, have had a ParentPay account at a previous school, or have children with ParentPay accounts elsewhere you are able to link them all together so you have access to all accounts via one login.

If you have more than one child linked to the account, each child has their own page so you do not have long lists to plough through to find the right item for the right child.

Parent Account is a central holding area on your ParentPay account to which funds can be loaded and then allocated to the

item(s) that you wish to pay. Loaded funds can sit in your Parent Account until you are ready to spend them. Parent Account will therefore help with budgeting for the larger trips as funds can be loaded when available and stored until you need to transfer them. All ParentPay refunds are made to the Parent Account from where you can reallocate them, or withdraw the funds back to the payment card.

Payment for items can also be made by adding them to your basket and paying by card as for any other online purchase.

You will always have an email receipt for any funds uploaded to your ParentPay Account.