



8<sup>th</sup> September 2021  
JR/HC/Medicalneeds2021/22

Dear Parent/Carer

## Student Medical Condition forms

To ensure we can care for your child whilst in school it is important that we have a record of any additional information regarding their medical needs. These forms are encrypted and sent securely when submitted. Remember also to contact the Academy Nurse if there are developments that we need to be aware of. Additional information and policies and forms are available on the school website within the 'Parents', 'Medical Matters' section ([here](#)).

### Emergency Rescue Medication / Diabetes

Please note, if you have a care plan generated by either your Doctor or Virgin care for Diabetes, Anaphylaxis or Epilepsy you do not need to complete this form, unless there are additional medical needs that we need to be aware of.

If you would like the Academy Nurse to hold additional information regarding your young person's medical condition, please complete the **Medical Individual Health Care Plan** ([here](#)) as fully as possible detailing any possible modifications they may need.

### Medication

Please complete the **Parental Agreement Form 1 (PAF1)** to consent to the Academy Nurse administering over the counter pain relieving medication: **Please note that from September 2021, pain relief medication will not be administered unless in exceptional circumstances and/or the PAF1 form is completed** ([here](#)).

If your child requires medication that is prescribed by a Doctor to be administered by the Academy Nurse please ask them to complete the following, **School to Administer Prescribed Medication (PAF2)** form: ([here](#))

### Asthma

If your young person has a diagnosis of Asthma and you would like the Academy Nurse to hold additional information regarding their condition, please read the Asthma policy and complete the **School Asthma Card** which can be found: ([here](#))

If we do not receive your completed forms, it will be assumed that you do not wish the school to hold any additional medical information for your child. The completed forms are stored securely within the students' information system. If you require paper copies of any of these forms or would like to discuss further, please do not hesitate to contact me via email [jrowberry@stjohns.excalibur.org.uk](mailto:jrowberry@stjohns.excalibur.org.uk) or telephone 01672 517835.

Yours faithfully

*J Rowberry*

Mrs J Rowberry, RGN, BA Hons, MSc, SCPHN  
Academy Nurse / Designated Lead for Mental Health

