

Monday 30 January 2023

exk/pmt/malagalangltr2023

Dear Parents/Carers

Spanish Language Course in Malaga
Friday 13 to Wednesday 18 October 2023 OR Thursday 12 to Tuesday 17 October 2023

We are organising a trip to Malaga, Spain for Yr. 10 to 13 students (current Yr. 9 – 12) studying Spanish at GCSE and A level and your child is invited to participate. The trip is designed to boost students' oral and written Spanish skills as well as their awareness of Spanish culture. Lessons will take place at a language school in Malaga in the morning and, during the afternoon, they will experience the culture of the region and participate in excursions and entertainment. Students will stay in groups of 2, 3 or 4 with Spanish host families. Students will be accompanied by myself and two other staff members.

The trip leaves from St John's on either Thursday 12 or Friday 13 October 2023 (after school) and will return to St John's on Tuesday 17 or Wednesday 18 October 2023. Exact dates and timings will be confirmed once flights have been booked. Travel to Malaga will be by coach and aeroplane.

The cost of the trip is anticipated to be £795.00 and will include the following:

- Return travel by coach and aeroplane. Travelling with HAND-LUGGAGE
- Insurance cover
- 5 nights half board accommodation with a Spanish Family (breakfast and dinner)
- Historical tour in Malaga and visit to the harbour and beach
- Visit to the Cathedral, Alcazaba, Roman Amphi-Theatre, Picasso Museum and Pompidou Centre
- Chocolate con Churros tasting
- A Tapas Tasting lunch in a traditional restaurant
- Tea-tasting at a "Teteria"
- Full day excursion to the historic city of Cordoba including a visit to the Cathedral-Mosque
- Flamenco dancing workshop
- 15 Spanish lessons at the Language school
- Language exchange with Spanish student's tbc by language school

There are limited places available on this trip and names will be drawn from a hat should the trip be oversubscribed. The trip price is based on 30 students attending and may increase slightly if this number is not met.

In order that the trip may take place, it is necessary to ask for a deposit of £200.00 this should be paid by 1500hrs on Wednesday 1 March 2023 to financially consolidate the booking. If a place is confirmed, further payments will be required, as below.

Instalment Due Date	Mon 3 April 23	Mon 8 May 23	Mon 5 June 23	Mon 3 July 23	Mon 7 August 23
Payment Amount	£119.00	£119.00	£119.00	£119.00	£119.00

In case of financial hardship, support is available from the St John's Opportunity Fund for Yr.9 & 10 students and a letter to the Principal will be dealt with confidentially and sympathetically. OR for Yr. 12 students, Bursary Fund grants should be used towards the cost of this trip. To qualify for Bursary funding, attendance needs to be 95% or above and awards are dependent upon household income levels. If your son/daughter has not already applied, an application form can be obtained from the school. Proof of household income will need to be supplied to support the application.

Payment should be made online through ParentPay; you will not need to return the paper permission slip if you pay online. Payment can still be made by cheque with the completed permission slip at the end of this letter. For security purposes we request that you do not make payments in cash, the Academy cannot be held responsible for the non-receipt of cash payments from students. If you have mislaid your log in details, please contact Mrs Shirley Woodburn on 01672 519567 or by emailing

Please note that once places have been confirmed trip payments will be non-returnable unless the trip is cancelled by the school. Should the student be withdrawn by parental request unless for a substantiated medical reason, this will be taken as disinclination to travel and therefore parents will be liable for all costs incurred. All such withdrawals should be discussed, in the first instance, with Mrs Pauline Marshall-Thomas via trips@stjohns.excalibur.org.uk or DD 01672 518896

There are limited places available, and these will be allocated using a random selection process should the trip be oversubscribed.

Passport/medical/dietary information for your son/daughter will be requested during the lead up to the trip taking place. By the very nature of the trip, this information will be shared with the travel company we have booked through. They in turn will need to share it with the airline/ferry company and other providers as necessary, to ensure your son/daughter can travel and any special needs are met. By applying for a place on this trip, you are giving your consent for this information to be used for this purpose.

The organisation of all trips includes a comprehensive risk assessment. The Principal and Trip Organiser may choose to exclude from the trip any students whose behaviour or schoolwork is not satisfactory. *Any student withdrawn by St John's for these reasons will be at the expense of the parents. It is not possible to guarantee any refund of monies already committed by St John's and indeed expenses not already covered may be claimed from you.*

Please be aware that in the case of an insurance claim being necessary, you will be asked to reimburse St John's for any insurance excess paid on your behalf at the time of treatment in resort. Claims for lost/stolen/damaged personal effects will be paid less any relevant excess.

Payment and permission need to be received by 1500hrs on Wednesday 1 March 2023

Yours faithfully


Mrs E Kennedy
Key Stage Leader, Languages

Please return slip and **cheque** payment to the Financial Mailbox in the Atrium by the exit to the Tennis courts. These should be in an envelope marked for the attention of Mrs Pauline Marshall-Thomas and the student's name, tutor group, trip/event name, trip date and trip organiser must also be detailed on it. Cheques should be made payable to 'St John's Marlborough'.

Spanish Language Course in Malaga – October 2023
Trip Organiser – Mrs Kennedy

Student: Tutor Group:

1. I give permission for my son/daughter to be included in the above-proposed trip.
2. I enclose a deposit of £200.00 and confirm I will be making the full contribution of £795.00 by the final payment deadline.
3. I understand that there may be no refund due, should my child be withdrawn from the trip by St John's
4. I accept that I will be liable for all costs incurred by St John's should I withdraw my child from the trip, should it not be possible to replace them with another student. I will also be responsible for any costs incurred in the transfer of places to a replacement should this occur.

Students name as shown on passport

Passport Number:

Place of Birth: (Town/City)

Date of Issue (in full)

Date of Expiry: (in full).....

Date of Birth:

Nationality (if not British)

My son/daughter **does not** currently have a valid passport

(Tick as appropriate)

Signed:

Date:

IT WILL NOT BE NECESSARY TO RETURN THE PERMISSION SLIP IF PAYING ONLINE