

Wednesday 13 March 2024

hrg/pmt/Yr10p&rBristol/Bath2024

Dear Parents,

### **Year 10 – P&R Field Trip to Bristol & Bath – Wednesday 19 June 2024**

The P&R Department will be leading a field studies trip for Year 10 students taking Religious Studies GCSE. The field studies trip will be visiting Bath Abbey and the Easton Jamia Masjid in Bristol on Wednesday 19 June 2024. The aim of the trip is to broaden the students understanding of the two main religions studied (Christianity and Islam) and to give a deeper perspective and understanding of why people have a faith and how it impacts their life. We will be visiting both sites, meeting religious leaders, and discussing GCSE topics in one of Britain's most scenic and historic cities.

Travel to Bristol & Bath will be by coach. The trip leaves from St John's at 08:45hrs on Wednesday 19 June 2024. **Please can students meet in the atrium at 08:30hrs.** The trips will return to St John's at approx. 17.30hrs. Parents will need to make their own travel arrangement for students to and from St John's at these times. **School uniform is to be worn and students will need to bring a packed lunch & drink with them.**

In order that the trip may take place, it is necessary to ask for a voluntary contribution of **£43.00 and this should be paid by in two instalments of £21.50. The first instalment is due by end of day on Wednesday 3 April 2024 at the latest. And the second instalment is due by end of day on Wednesday 8 May 2024.** Under the Education Reform Act, some of the costs involved with this trip are voluntary, however I must emphasise that this visit cannot go ahead unless parents are willing to contribute the £43.00. **Trip payments will be returned to you should there be insufficient interest in the trip.**

**Payment should be made online through ParentPay; you will not need to return the paper permission slip if you pay online.** Payment can still be made by cheque with the completed permission slip at the end of this letter. For security purposes we request that you do not make payments in cash, the Academy cannot be held responsible for the non-receipt of cash payments from students. *If you have mislaid your log in details, please contact Mrs Shirley Woodburn on 01672 519567 or by emailing [swoodburn@stjohns.excalibur.org.uk](mailto:swoodburn@stjohns.excalibur.org.uk).*

**In case of financial hardship, support is available from the St John's Opportunity Fund. A letter/email to the principal will be dealt with confidentially and sympathetically.**

Please note that once places have been confirmed, payments will be non-returnable unless the trip is cancelled by the school. Should the student be withdrawn by parental request, unless for a substantiated medical reason, this will be taken as disinclination to travel and therefore parents will be liable for all costs incurred. All such withdrawals should be discussed, in the first instance, with Mrs Pauline Marshall-Thomas via [trips@stjohns.excalibur.org.uk](mailto:trips@stjohns.excalibur.org.uk) or DD 01672 518896

**The organisation of all trips includes a comprehensive risk assessment. The Principal and Trip Organiser reserve the right to refuse students a place on the trip, on the grounds of unsatisfactory behaviour or work within the subject.**

Any student withdrawn by St John's for these reasons. Once trip places have been confirmed, will be at the expense of the parents. It is not possible to guarantee any refund of monies already committed by St John's and indeed expenses not already covered may be claimed from you.

Please be aware that the medical information and contact details for your son/daughter that you have supplied for St John's records are printed and taken on the trip by the trip leader and their deputy in case an emergency arises. They are also supplied to the member of the Senior Leadership Team that is point of contact for the trip. The printouts are destroyed once the trip is over. **If your child is either asthmatic or has anaphylaxis, they must ensure that they always carry their inhaler or EpiPen on them during the trip.** By applying for a place on the trip, you are giving your consent for this information to be used for this purpose.

Please be aware that in the case of an insurance claim being necessary, you will be asked to reimburse St John's for any insurance excess paid on your behalf at the time of treatment. Claims for lost/stolen/damaged personal effects will be paid less any relevant excess.

**Deposit payment & permission need to be received by end of day on Wednesday 3 April 2024.**

Yours faithfully

**Mr H Goad  
P&R Dept**

Please return slip and **cheque** payment to the Financial Mailbox in the Atrium by the exit to the Tennis courts. These should be in an envelope marked for the attention of Mrs Pauline Marshall-Thomas and the student's name, tutor group, trip/event name, trip date and trip organiser must be detailed on it. Cheques should be made payable to **'St John's Marlborough'**.

**Year 10 – P&R Field Trip to Bristol & Bath – Wednesday 19 June 2024**  
**Trip Organiser – Mr H Goad**

Student: ..... Tutor Group: .....

1. I give permission for my son/daughter to be included in the above-proposed trip.
2. I enclose a voluntary contribution of £21.50 and confirm that I will pay the 2<sup>nd</sup> payment instalment of £21.50 by the due date.
3. I understand that there may be no refund due, should my child be withdrawn from the trip by St John's.
4. I accept that I will be liable for all costs incurred by St John's should I withdraw my child from the trip.
5. By signing your son/daughter up to attend trips you are taking responsibility for their behaviour whilst on the trip. Anti-social behaviour, poor attitude or rudeness will not be tolerated and may result in your son/daughter not being considered for future trips.
6. Please detail any recent medical information that the school may not be aware of.

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Signed: ..... Date: ..... (Parent)

**IT WILL NOT BE NECESSARY TO RETURN THE PERMISSION SLIP IF PAYING ONLINE**