



7th September 2021
EOBYr7A4flipfile

Dear Parents and Carers

A4 Flip Files for Art

All Year 7 Art students will be required to have an A4 flip file to encourage them to have ownership of their work and set high expectations for presentation. This can be obtained from the Art Directorate at a cost of £5.00 each, there will be no charge for pupil premium students. The flip file will be used throughout Key Stage 3 to show progression of work and is easily portable to take home.

If you wish to order a flip file from the Art Directorate, **payment should be made online through ParentPay. Please ensure that you select the A4 Flip File item and not one of the other Art supply items that may be linked to your child's ParentPay account.** Your log in details should have been received by post during August. Payment can also be made by cheque with the completed slip at the end of this letter. For security purposes we request that you do not make payments in cash, the Academy cannot be held responsible for the non-receipt of cash payments from students.

If not paying online, please return the slip and payment as appropriate, via the financial mailbox (located in the Atrium by the exit to the tennis/netball courts) in an envelope marked Yr. 7 flip files and for the attention of Mrs Marshall-Thomas.

Yours faithfully

Miss E O'Brien
Head of Art and Design

Please return slip and **cheque** payment to the Financial Mailbox in the Atrium. These should be in an envelope marked for the attention of Mrs Marshall-Thomas and Yr. 7 flip files must also be detailed on it. Cheques should be made payable to 'St John's Marlborough'.

Reply Slip

Name: **Yr/Tgrp**.....

I would like my son/daughter to have an A4 flip file for Art.

- I enclose £5.00 for this charge.
- Free School Meals / PP Student – no charge.

