

Tuesday 9 December 2025

eob/pmt/Rome/27

Dear Parents

Rome Art & Photography Tour – Thursday 4 to Sunday 7 February 2027

I am organising an exciting Art & Photography Tour of Rome for February 2027. Current Year 10 and 12 Art and Photography students are invited to participate. The purpose of the trip is to enrich the student's studies and provide them with a great deal of inspiration for their GCSE and A 'Level exam units.

Included in the trip cost is.

- All travel including flights – (*One piece of check-in hold luggage per person*)
- 3 nights at the Meininger Rome Termini on a Bed & Breakfast basis
- 3 x two course meals with water (*Thurs, Fri & Sat*)
- Travel Insurance
- Coach Excursion to Naples, Pompeii & Sorrento
- Visit to Galleria Spade
- Visit to Pantheon
- Visit to Spanish Steps
- Visit to St Peter's Basilica
- Visit to Trevi Fountain
- Visit to Villa Borghese Park
- Visit to Museum of Contemporary Art
- Visit to Vatican Museum & Sistine Chapel

Please note that we will be walking about 5-10 miles a day so sensible shoes will be needed.

Not included in the trip cost.

- Lunches (approx. €10.00 per day)
- Hotel security deposit (*approx. €10.00*)
- Meals on route (*Thurs & Sunday*)
- Spending money (*up to maximum of €100.00 + a small amount of sterling for the airport*)
- Passport/ Travel Visas if needed.

Travel will be by coach and Air travel. Exact travel timings will be confirmed once flights have been booked. **The students will be travelling on their own Passports, and these must be valid for at least six months after the date of return.** A valid European Health Insurance Card (EHIC) or UK Global Health Insurance Card (GHIC) will also be required. **Please note that students will not be able to travel without a valid EHIC/GHIC card.**

It is anticipated that the trip cost will be **£1,068.00** based on 40 students traveling. Please note that the cost may increase if this number is not reached.

To secure your son/daughters place on the trip an initial deposit of **£100.00 will be required on or before Monday 12 January 2026**, followed by five instalments as listed below. **Please make note of these instalment dates as reminders will not be sent.** Please ensure that payment instalments are paid in full by the below due dates. Persistent overdue payment may result in your son/daughter being removed from the trip at your cost.

Instalment	Payment Amount	Due Date
Deposit	£100.00	12.01.2026
1st Instalment	£96.80	09.02.2026
2nd Instalment	£96.80	09.03.2026
3rd Instalment	£96.80	11.04.2026
4th Instalment	£96.80	08.06.2026
5th Instalment	£96.80	06.07.2026
6th Instalment	£96.80	03.08.2026
7th Instalment	£96.80	07.09.2026
8th Instalment	£96.80	05.10.2026
9th Instalment	£96.80	09.11.2026
10th Instalment	£96.80	07.12.2026

Trip deposits will be returned to you should there be insufficient interest in the trip if your son/daughter is not allocated a place.

In case of financial hardship, support is available from the St John's Opportunity Fund for Yr.10 students and a letter to the principal will be dealt with confidentially and sympathetically. OR for Yr. 12 students, Bursary Fund grants should be used towards the cost of this trip. To qualify for Bursary funding, attendance needs to be 95% or above and awards are dependent upon household income levels. If your son/daughter has not already applied, an application form can be obtained from the school. Proof of household income will need to be supplied to support the application.

Payment should be made online through ParentPay. If you have mislaid your log in details, please contact Mrs Shirley Woodburn on DD 01672 519567 or by emailing swoodburn@stjohns.excalibur.org.uk

Please be advised that by signing up your child up to a school trip you are entering into a financial agreement with St John's to pay the full cost of the trip by the due date advised. Once places have been confirmed trip payments will be non-returnable unless the school cancels the trip.

Please note that should parental request withdraw a student unless for a substantiated medical reason, parents will be liable for the full cost of the trip. All such withdrawals should be discussed, in the first instance, with Mrs Pauline Marshall-Thomas via trips@stjohns.excalibur.org.uk or DD 01672 518896.

It is imperative that the students who we take on the trip are responsible and can follow instructions. We will not take students who have had any exclusions this academic year or a substantial amount of negative behaviour points.

There are limited places available for this trip and, if oversubscribed, we will look closely at attendance and behaviour as stated in our trips policy. We will inform you if there is a waiting list.

The organisation of all trips includes a comprehensive risk assessment. The Principal and Trip Organiser may choose to exclude from the trip any students whose behaviour, attendance or schoolwork is not satisfactory. *Any student withdrawn by St John's for these reasons will be at the expense of the parents. It is not possible to guarantee any refund of monies already committed by St John's and indeed expenses not already covered may be claimed from you.*

Please be aware that the medical information and contact details for your son/daughter that you have supplied for St John's records are printed and taken on the trip by the trip leader and their deputy in case an emergency arises. They are also supplied to the member of the Senior Leadership Team who is point of contact for the trip. The printouts are destroyed once the trip is over. By applying for a place on the trip, you are giving your consent for this information to be used for this purpose.

If your child is either asthmatic or has anaphylaxis, they must ensure that they always carry their inhaler or EpiPen on them during the trip.

Please be aware that in the case of an insurance claim being necessary, you will be asked to reimburse St John's for any insurance excess paid on your behalf at the time of treatment in resort. Claims for lost/stolen/damaged personal effects will be paid less any relevant excess.

Deposit payment and permission must be received by 15.00hrs on Monday 12 January 2026 at the latest.

Yours faithfully

Miss E O'Brien
Art Department/Trip Leader